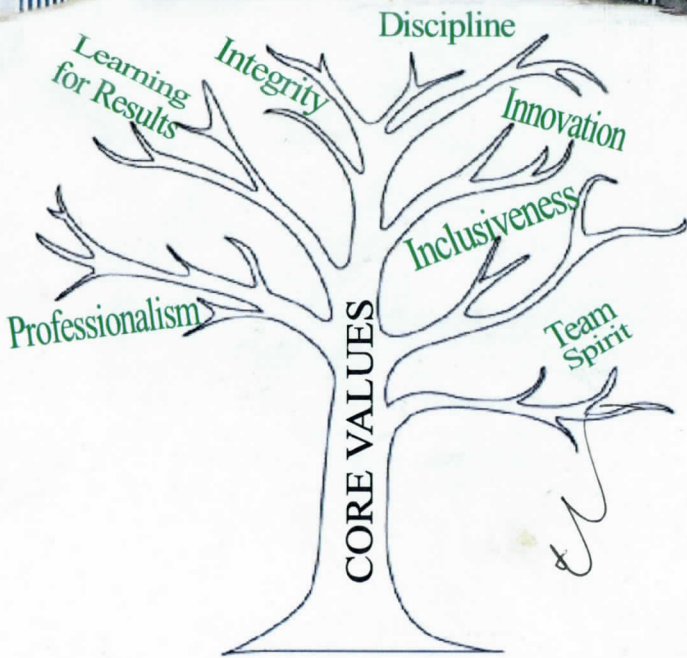
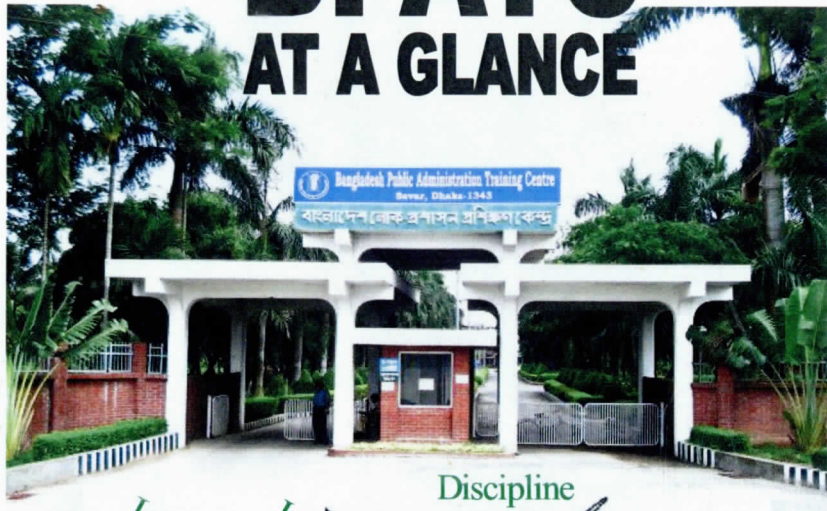
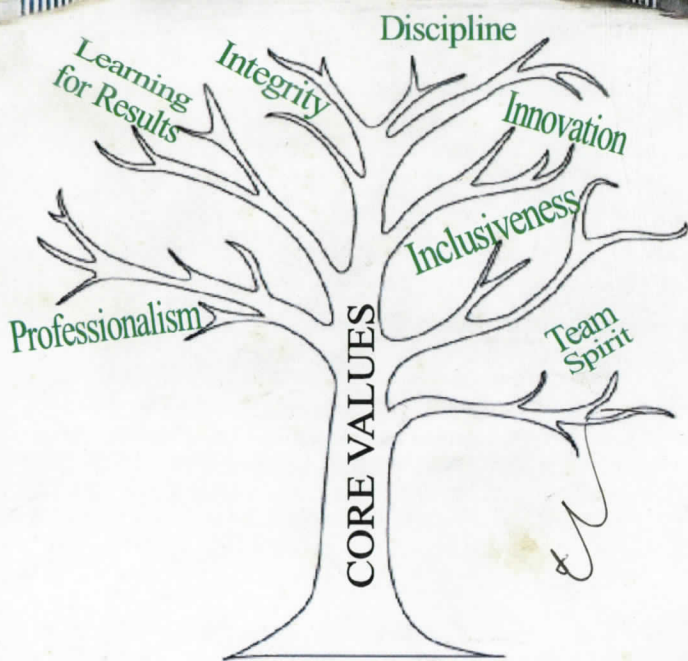
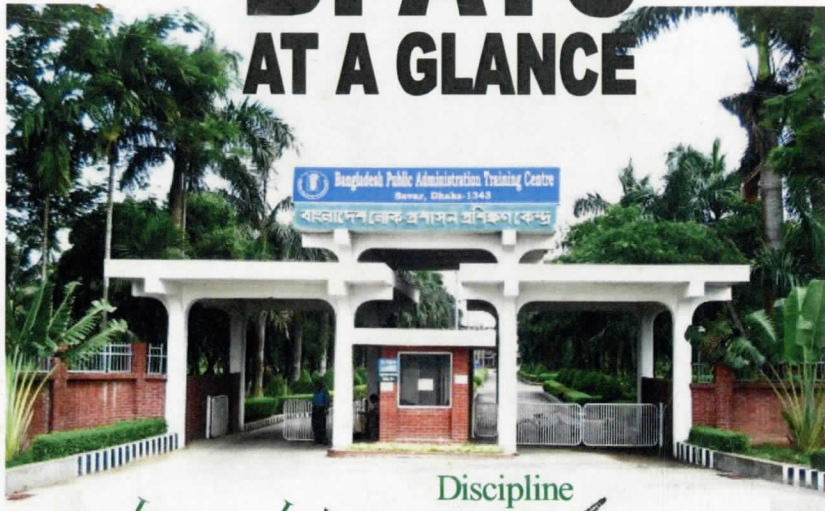


BPATC AT A GLANCE



Bangladesh Public Administration Training Centre
Savar, Dhaka

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Introduction

Bangladesh Public Administration Training Centre (BPATC) since its inception has been at the forefront of the development of especially public sector officials of Bangladesh. As the apex training institution in public administration in Bangladesh, BPATC is mandated to:

- impart in-service training to public and private sector officials of Bangladesh;
- provide foundational training to different cadre and non-cadre officials of the Government;
- organise research and publication on public administration and development; and
- advise the government on any specific problem of administration and development as and when referred to.

The prime objective of BPATC is to develop a corps of well-groomed and dynamic officials through providing quality training with a focus to prepare them for addressing governance challenges of the 21st century.



As an institution, BPATC emerged in 1984 through amalgamating four public sector training organisations namely Bangladesh Administrative Staff College (BASC), National Institute of Public Administration (NIPA), Civil Officer's Training Academy (COTA) and Bangladesh Staff Training Institute (BSTI). It is located at a distance of 28 kilometres to the north-west from the capital city Dhaka.

Vision

BPATC becomes a centre of excellence for developing patriotic, competent and professional civil servants dedicated to public interest.

Mission

BPATC is committed to achieve its vision through:

- developing competent and professional human resources by imparting quality training and development programmes;
- conducting research, publishing books and journals and extending consultancy services for continuous improvement of public service delivery system;
- establishing effective partnership with reputed institutions of home and abroad for developing organisational capacity; and
- promoting a culture of continuous learning to foster a knowledge-based civil service.



Organisational Structure

Training programmes, research and other activities of BPATC are structured through the following six divisions:

1. Programme & Studies;
2. Management & Public Administration;
3. Development & Economics;
4. Research & Consultancy;
5. Project; and
6. Management & Development

Rector, a Secretary to the Government, is the Chief Executive whilst there are six Members of the Directing Staff (MDS) of the rank of Additional/Joint Secretary who each supervises one division. Each division consists of a number of specialised departments and each department is headed by a Director. Below the Directors there are a good number of officers at the rank of Deputy Directors and Assistant Directors respectively for discharging training and research activities. BPATC has four regional centres called Regional Public Administration Training Centre (RPATC) located at the divisional headquarters of Dhaka, Chittagong, Rajshahi and Khulna.

RPATCs are primarily meant for staff training although a number of short training programmes for junior to mid-level government officers are conducted there. BPATC conducts both short and long-term courses for Class I officers.

BPATC enjoys substantial autonomy in both financial and administrative matters. However, a thirteen-member Board of Governors (BOG) headed by a Minister provides general policy directions as and when required.

Training Programmes

Training programmes of BPATC are broadly classified into three major groups namely (a) Core courses; (b) Short courses; and (c) Specialised courses. Arrangement of seminars and workshops on various issues of national and international concern are regular events of BPATC.

The prime objectives of the Core as well as the Specialised courses conducted by BPATC are to make public servants aware of the policies and programmes of the Government, familiarise them with governmental Rules and Regulations and to orient them with contemporary issues of Public Administration and Management. Short courses are job-related and skill-oriented training programmes conducted to meet the training needs of the participants with a view to enhancing their skills. Duration of the short courses varies from one to four weeks and officials from different government, autonomous, semi-autonomous, non-government and private organisations participate in these courses.

Core Courses

- Policy Planning and Management Course (PPMC) of two weeks duration for the Additional Secretaries to the government;
- Senior Staff Course (SSC) of six weeks duration for Joint Secretaries to the government and their equivalents;
- Advanced Course on Administration and Development (ACAD) of eight weeks duration for Deputy Secretaries to the government and their equivalents; and
- Foundation Training Course (FTC) of twenty-four weeks duration for newly recruited civil and judicial service officers

Core courses of BPATC are linked to career development and are basically conducted for the civil officials although members of the armed forces division participate in ACAD and SSC.

Short Courses

BPATC conducts various short courses on issues like Modern Office Management, Project Management, Total Quality Management (TQM), Conflict Management & Negotiation Techniques, E-government Management and Communicative English. Lunch Time/Dinner Time Training programme for Secretaries are also included in short training programmes of BPATC.

Specialised Courses

BPATC regularly conducts a few customised and need based 'Special Foundation Training Course' of six to eight weeks duration for the officials of different government organisations.

Multi-disciplinary Faculty

BPATC has a strong team of multi-disciplinary faculty members with outstanding academic background engaged in designing and implementing training courses, seminars, workshops and research activities. The unique feature of BPATC is the composition of faculty members with a blending of in-house and deputed officials.

Divergent Resource Persons

BPATC regularly invites eminent personalities and intellectuals of the country as guest speakers for conducting sessions and sharing their experiences with participants of various courses and faculty members.





BPATC Campus

BPATC is located in a quiet natural environment on the Dhaka-Aricha Highway beside Jahangirnagar University. The campus is equipped with all facilities for organising residential training programmes, seminars, workshops and conferences. An excellent library having around 115000 books, two computer labs, two language labs, a large auditorium, five dormitories with 450 accommodations having computer lab facility with broad band internet connectivity, a 2-storied cafeteria building with catering services for 500 persons at a time, indoor and outdoor games facility, International Training Complex are a few of BPATC resources. Wi-Fi network coverage, the Liberation War Corner, the Shahid Minar, the Mosque, the lake along with the mini tea and lichi garden, the herbal garden with plants recognised for their medicinal significance, have added more values to BPATC.

BPATC maintains a moderately equipped medical centre with four qualified doctors and four trained medical assistants. Free medical consultation, prescriptions and same common medicines to meet primary medical problems are given from the clinic located at the west of BPATC mosque. A physiotherapy unit and child-care centre is also maintained in BPATC.



Publication

BPATC publishes a good number of journals on a regular basis. Bangladesh Journal of Public Administration, Bangladesh Lok Proshashan Patrika, Lok Proshashan Samoyikee, BPATC Newsletter and BPATC Barta are the major publications of BPATC. Training and research related books are also published by BPATC.

International Training Complex

BPATC has a state-of-the-art International Training Complex (ITC) with superb infusion of modern art and architecture. ITC, with natural scenic beauty is located beside the indoor games hall at the eastern side of BPATC campus. This complex building is equipped with modern accommodation and training facilities.

Institutional Linkages

BPATC, on a regular basis, conducts training course, workshop, seminar and research on different areas including Project Management, Policy Analysis, Human Resource Development, e-Governance Management, Curriculum Development, Right to Information and Gender Issues in collaboration with various national and international organisations.

On-going Project

BPATC is conducting 'Improving Public Services through Total Quality Management' (IPS-TQM) project (2013-2018) throughout the country with technical cooperation from JICA in partnership with BARD, RDA, NAPD, NILG and NAEM.



Strategic Plan

'Strategic Plan' of BPATC outlines the long-term institutional development perspective while its 'Strategic Action Plan' sets out a series of programmes and actions to achieving the set goals and objectives of the Strategic Plan.

Conclusion

In line with Vision and Mission, BPATC is continuously striving to become a centre of excellence and eventually promote itself as a regional hub of expertise in management and public administration. As such, BPATC adapts itself with the ever changing global environment to maintain competitive edge.

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